

## Contact CalBRE

To contact the California Bureau of Real Estate, call (877) 373-4542 toll-free for assistance in English or Spanish.

### Bureau of Real Estate District Offices

#### Sacramento

(Principal Office)  
1651 Exposition Boulevard  
Sacramento, CA 95815

#### Fresno

2550 Mariposa Mall,  
Suite 3070  
Fresno, CA 93721-2273

#### Los Angeles

320 W. 4th Street, Suite 350  
Los Angeles, CA 90013-1105

#### Oakland

1515 Clay Street, Suite 702  
Oakland, CA 94612-1462

#### San Diego

1350 Front Street, Suite 1063  
San Diego, CA 92101-3687



# CALIFORNIA BUREAU OF REAL ESTATE

## History

The California Legislature enacted the nation's first real estate license law in 1917. This law provided for the licensing and regulation of real estate licensees and continues to serve as a model for similar legislation in many other states and countries.

## Operation

The revenue necessary to operate the California Bureau of Real Estate (CalBRE) is derived from fees charged for real estate licenses, subdivision public reports, and various other permits issued by the Bureau. CalBRE employees operating from offices in five cities (Sacramento, Fresno, Los Angeles, Oakland, and San Diego) carry out CalBRE's responsibilities as mandated by the Real Estate Law and the Subdivided Lands Law.

## The Commissioner

The Real Estate Commissioner, who is appointed by the Governor, is the chief executive of the Bureau of Real Estate.

## The Commissioner's Role

To facilitate the administration and enforcement of the Real Estate Law and the Subdivided Lands Law, the Commissioner is empowered by law to issue regulations. Known as the Regulations of the Real Estate Commissioner, these have the force and effect of law.

In enforcing the provisions of the Real Estate Law, the Commissioner has authority, if supported by the evidence, to hold formal hearings to decide issues involving a licensee or a license applicant. Such hearings may result in the suspension, revocation, or denial of a real estate license. The Commissioner also has authority to issue Desist and Refrain Orders to stop activities that are in violation of the Real Estate Law or Subdivided Lands Law.

While it is the Commissioner's responsibility to enforce these laws in a manner that achieves protection for real estate consumers, in administering the laws and regulations, the Commissioner exercises his judgment impartially, with fairness to both the consumer and industry.

### DEPARTMENT OF CONSUMER AFFAIRS BUREAU OF REAL ESTATE

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STATE OF CALIFORNIA  
**dca**  
DEPARTMENT OF CONSUMER AFFAIRS





## Bureau Objectives

The major objective of the Bureau is the protection of the public interest in regard to the offering of subdivided lands and the handling of real estate transactions by licensees. To accomplish this, a standard of knowledge, measured by written examination, is established for licensing real estate agents and a minimum criterion of affirmative disclosure is set for approving subdivided land offerings.

At the same time CalBRE is protecting the public interest and increasing consumer awareness, it collaterally assists the real estate industry in expanding its standards and level of professional ethics and responsibility.

## California Bureau of Real Estate Overview

### Licensing

If a person wishes to engage in the real estate business and to act in the capacity of, advertise, or assume to act as a real estate broker or real estate salesperson within the State, a real estate license must first be obtained from CalBRE. Currently, there are approximately 400,000 real estate licensees in California.

Before an applicant for a real estate salesperson license may obtain a license, he or she must apply for and pass a real estate examination and fulfill certain real estate education requirements. In most cases, a broker applicant, in addition to required real estate education, must also have two years of real estate experience before applying for the exam. Broker and salesperson licenses are issued for a four-year

period. In general, both types of licenses may be renewed by submitting the appropriate fee and application, and evidence of completion of 45 hours of CalBRE-approved continuing education courses (including required courses in ethics, agency relationships, trust fund handling, fair housing, and risk management).

## Enforcement, Audits, and Recovery

### Enforcement and Audits

Investigations are made by the Bureau's Enforcement and Audit Sections on the basis of written complaints received from the public alleging possible violations of the Real Estate Law or the Subdivided Lands Law by licensees or subdividers. If an inquiry into the matter substantiates that there has been a violation, CalBRE may take formal disciplinary action. This action, depending on the nature of the violation, may result in the suspension or revocation of a license, issuance of a restricted license, or filing of an Order to Desist and Refrain.

### Recovery

The Consumer Recovery Account is a separate account in the Real Estate Fund. Currently, 12 percent of all license fees collected is credited to this account. When a member of the public obtains a civil judgment, arbitration award or criminal restitution order against a real estate licensee as a result of fraud, misrepresentation, deceit, or conversion of trust funds on the part of a licensee acting as an agent in the transaction, under specific conditions of law, that person may seek reimbursement from the Consumer Recovery Account for actual and direct loss to a statutory maximum.

## Subdivisions

The purchase of real estate is the largest single investment most Californians make during their lifetimes. Subdivision laws enforced by CalBRE help ensure that subdividers deliver to buyers what was agreed to at the time of sale. These laws cover most standard subdivisions and various types of common interest developments (of five or more lots or

units), time-shares, certain undivided interest developments, and out-of-State time-share subdivisions offered for sale in California. Before real property that has been subdivided can be marketed in California, the subdivider must obtain a public report from CalBRE. The public report discloses to prospective buyers pertinent information about a particular subdivision. Prior to the issuance of a public report, the subdivider must file an application along with supporting documents with respect to representations made in the application. If improvements to the subdivision are not complete at the time of filing the application, the subdivider must also submit evidence to CalBRE that adequate financial arrangements have been made for their completion.

## Education and Research

California, the first state to enact a real estate license law, also pioneered a system whereby, as early as 1949, a certain percentage of all license fees was placed into a special fund to be used for the advancement of real estate education and research. Some ways in which these funds have been used are:

- Development of graduate and undergraduate university and community college courses with an emphasis on various aspects of real estate.
- Establishment of professorships in real estate and land economics at the Berkeley and Los Angeles campuses of the University of California.
- Scholarship awards for worthy and disadvantaged students enrolled in a real estate career-oriented course of study in California state universities and community colleges.

## Mortgage Loan Activities

In the area of mortgage lending, CalBRE monitors certain activities of real estate licensees conducting business as mortgage brokers. With respect to those mortgage loan brokers whose business activity meets certain statutory threshold criteria, reports are submitted to the Bureau to assist CalBRE in surveying broker compliance with the law.

## The Bureau's Website

Both consumers and licensees will find a host of useful items at CalBRE's's Internet site: [www.calbre.ca.gov](http://www.calbre.ca.gov). Here are some of the major features of the site:

- Online license status check, including expiration date, business address, etc.
- Updates on new policies, regulations, and laws.
- Information on license examinations, prerequisites, and how to obtain a license.
- CalBRE forms, which can be downloaded, include the consumer complaint form, examination applications, and other high-use forms.
- Quarterly *Real Estate Bulletin*.
- List of people found to have been performing real estate activities without a license.
- Full text of the Commissioner's Regulations.
- "Frequently Asked Questions," not only about CalBRE-related matters but also other real estate topics.
- Full text of brochures on common-interest developments, using a mortgage broker, investing in trust deeds, and specialized brochures for licensees.
- Information about ordering CalBRE publications.
- Links to other useful sites.

## Publications

The Bureau offers many publications to the public, including brochures on topics of current interest to consumers and licensees; the Reference Book, which provides general information on many aspects of real estate practice; and the Real Estate Law book, which contains the current Real Estate Law, the Commissioner's Regulations, and pertinent excerpts from other California codes.

The *Real Estate Bulletin* is a highly informative newsletter that keeps readers current on recent changes in the Real Estate Law and CalBRE policies, as well as timely industry news.