

Department of Real Estate Online License Certificates - Frequently Asked Questions

Questions Regarding Online License Certificates

Q. I recently heard that in conjunction with the department's on-going efforts to continue to streamline processing, DRE has implemented an online printing process for license certificates. Is it correct that DRE has implemented a process whereby license certificates can be printed online?

A. Yes. Effective July 2012 licensees can now go online and print their license certificates.

Q. I recently passed the real estate exam, applied for my license, and have been notified that my license certificate is now available for printing. How do I print my license certificate?

A. In order to print a license certificate, licensees will need to register on [eLicensing](#) by setting up an account with a username and password. Once you have registered on eLicensing and have logged into your account, you will see a list of menu options, including an option to print your license certificate.

Q. Will the Department continue to provide licensees with a pocket identification card?

A. Yes. The Department will continue to provide licensees with a pocket identification card, however, license certificates will only be available for printing from the DRE website.

Q. If I renew my license using eLicensing when will I receive notification that my license is available for printing?

A. If you renew your license using eLicensing, you will receive notification at the conclusion of your eLicensing transaction that your license certificate is available for printing.

Q. If I do not use eLicensing to renew my license when would I receive notification that my license is available for printing?

A. Licensees who do not utilize eLicensing will receive notification that their license certificate is available for printing when they receive their pocket identification card.

Q. I currently hold a restricted license and in the past I have been unable to use eLicensing due to this restriction placed on my license. Am I able to print a restricted license certificate using eLicensing?

Department of Real Estate

Online License Certificates - Frequently Asked Questions

A. Yes. eLicensing now allows a restricted licensee to register only to print their restricted license online.

Q. I am a broker of record and currently employ a large number of salesperson licensees. Now that license certificates are available online, am I still required to retain the license certificates of these salespersons at my main business office location?

A. Yes. Employing brokers are still required to maintain license certificates at their main office location.

Q. Now that license certificates are available online, is an employing broker still required to return a license certificate to a salesperson within three business days of termination?

A. Yes. Employing brokers are still required to return the license certificate to the salesperson within three business days following termination.

Q. I am a licensed salesperson and was wondering if my employing broker is able to print my license certificate?

A. Employing brokers can not print out the license certificates of their licensed employees.
